

## NORTH DUFFIELD PARISH COUNCIL

Clerk/RFO: Mrs S Look, 72 Main Street, Wheldrake, York, YO19 6AA

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### MINUTES of the Parish Council meeting held on 5<sup>th</sup> September 2024 Chapel Schoolroom, North Duffield

#### Part 1

**24116. In attendance and declarations of interest:** Cllrs. R Arrand, S Brown, S Donoghue, R Hemingway (Chair), M Patten, L Richardson, M Walton, and D Wint. S Look (Clerk). Members of the public.

**24117. Apologies:** Cllr B Wells and Divisional Cllr Arthur. **Declarations of interest:** None

**24118. Minutes** of the Parish Council monthly meeting held on Thursday 25<sup>th</sup> July 2024 were proposed by Cllr Wint, seconded by Cllr Brown and unanimously agreed as a true and accurate record.

#### **24119. Receive Divisional Councillor report:**

Divisional Councillor not present. Clerk sent councillors an update on the NPPF (National Planning Policy Framework) with details of the significantly increased proposed housing targets for North Yorkshire; in brief, 20-year plan would need to find circa 89,000 homes. 59,000 new homes would need to be allocated (c.30,000 already identified in adopted/emerging Local Plan and permissions).

#### **24120. Matters Arising:**

- i. Nothing reported.

#### **24121. Highways:**

- i. No Community Speedwatch update this month.
- ii. Highways update; double yellow lines have been painted outside the primary school and removed from the A163 junction of Broadmanor where the contractors had painted them in error. 'Keep clear' signage outside the school to be hopefully done w/c 9<sup>th</sup> September. Damaged road surface due to a tractor fire has now been repaired but debris remains at the side of the road and the white lines have not been reinstated yet.
- iii. Highways have provided a quote for the 'Please Drive Slowly' signage at the three entrances to the village. Clerk to send to councillors for consideration.
- iv. VAS statistics to be presented to councillors at the next meeting.
- v. No further update from highways on the damaged verge outside Inglenook on Green Lane.

#### **24122. Planning Applications:**

- i. ZG2024/0129/FUL. West View, Back Lane, North Duffield. Erection of two storey house on land southwest of West View. At a meeting of North Duffield Parish Council held on Thursday 5<sup>th</sup> September 2024, councillors objected to this planning application based on comments and concerns raised by residents of the neighbouring property at 28 Back Lane, North Duffield. Councillors were in agreement that this application does not support biodiversity, and the proposals may have a detrimental effect on local wildlife and nature.
- ii. ZG2024/0508/HPA. Ivy Cottage, Market Weighton Road W, North Duffield. Erection of shed (retrospective). Councillors would like this application called in to committee. They support the erection of the shed as do many residents and highways.

#### **24123. Ongoing Planning Application:**

- i. NYC Local Plan. No further update on the plan at this stage.
- ii. Selby Local Plan. No further update at this stage.
- iii. No further update 2024/0119/MWCU. Alleged: Unauthorised construction of large warehouse illuminated at night, visible from A163, machinery noise at Blackwood Pig Farm, Market Weighton Road W, North Duffield.
- iv. Proposed development of 70 homes at Gothic Farm and adopting Land – North Duffield. Councillors noted the KCS Development Consultation. To consider comments when plans are put forward to NYC and consultation is sent through to the PC for comment.
- v. ZG2023/0559/DOC. Land Adjacent A163 Market Weighton Road North Duffield. The application is to discharge conditions 03 (archaeology), 05 (highways), 08 (construction management plan), 09 (drainage), 10 (drainage), 14 (bin storage and collection) and condition 15 (landscape) of planning permission 2021/1353/FUL Erection of 5 dwellings and associated infrastructure. No update.

- vi. Enforcement reference; 2024/0201/LCOND. Planning ref: 2021/1353/FUL / ZG2023/0559/DOC. Land Adjacent A163 Market Weighton Road. Planning enforcement notified that the path is not complete despite houses being occupied. No further response from enforcement to date.
- vii. 2024/0195/LCOND. Loppington House, Main Street. Alleged: Unauthorised Breach of Condition 6 of CO/1987/0333 relating to an overgrown hedge. No further update received.

**24124. Planning Decisions:**

- i. ZG2023/0535/FUL. Proctor House, Market Weighton Road W, North Duffield. Demolition of an existing dwelling and erection of 2 No. semi-detached dwellings (4 dwellings in total). PERMISSION GRANTED.
- ii. ZG2024/0617/HPA. 10 Broadmanor, North Duffield. Ground floor rear extension. PERMISSION GRANTED.
- iii. ZG2023/0781/FULM. Blackwood Hall Business Park, Cornelius Causeway, North Duffield. Extension to existing business unit, reorganisation of parking spaces and drainage arrangements and new planting. PERMISSION GRANTED.
- iv. ZG/0714/TPO. Application for consent to crown reduce by 30% and crown lift by 3m to 1No Oak tree (T01) covered by TPO 4/2001 LOCATION: 2 Westfield Road North Duffield. REFUSED.

**24125. Public time:**

- i. Member of the public requested an update on the Nature Recovery plans. Questionnaire responses from the summer fare handed to the clerk. Holding email to be sent to those who responded. Meeting to be arranged in due course. Cllr Patten to work with resident to arrange. Clerk to advertise in Round Up when a meeting date is confirmed.
- ii. Member of the public suggested that the PC and PFA produce a flyer to distribute to residents explaining what they do, who we are etc. Cllr Wint to work on a design.

**24126. Financial matters:**

- i. Notice of conclusion of audit Annual Governance & Accountability Return for the year ended 31 March 2024 noted.
- ii. Finance report noted and transactions approved for payment:  
Account balance and reconciliation:

		Current Account	Savings Account
a.	<b>Account balances as at 21 July 2024</b>	<b>£5836.35</b>	<b>£19,136.92</b>
b.	<b>Transactions made since last meeting (approved at the last meeting):</b>		
	JRB Enterprise Ltd; Dog bin bags	-£130.26	
	Clerks June and July expenses	-£106.72	
	York Landscapes; July village maintenance	-£729.60	
c.	<b>Payments made since the last meeting under clerks delegated powers:</b>		
28/07	S Look; Clerks July salary	As agreed	
02/08	PKF Littlejohn; annual audit fee	-£252.00	
02/08	G Shipley; Summer fare refund for non-attendance	-£15.00	
02/08	S Look; X2 connect telephone box paint	-£69.72	
26/07	Scottish Power; village green electric d/d	-£122.10	
02/08	York Landscapes; July village maintenance	-£657.60	
02/08	Spectrum Signs; No fishing replacement sign	-£36.00	
13/08	Scottish Power; village green electric d/d	-£41.87	
28/08	S Look; clerks August salary	As agreed	
d.	<b>Receipts since the last meeting:</b>		
		Nil	
e.	<b>Internal transfer:</b>	£2000.00	-£2000.00
f.	<b>Account balances as at 29 August 2024</b>	<b>£4608.60</b>	<b>£17,136.92</b>
g.	<b>To approve the following payments:</b>		
	Autela payroll; April-July 2024	-£75.05	
	S Look; Clerks August expenses inc. Defib. pads	-£125.30	
	York Landscapes; August village maintenance	-£801.60	
	Geosphere Ltd; Parish mapping annual fee	-£108.00	

It was resolved to approve the above payments.

**24127. Village Green and Maintenance:**

- i. Update given on arrangements for the Christmas fare. Nativity set up to be done 16/17<sup>th</sup> Nov and marquee to be put up on 23/24 Nov. Cllr Hemingway not available on 1<sup>st</sup> December. Cllr Donoghue to promote the event.
- ii. Cllr Hemingway gave an update on items on the 'to do' list. Maintenance day to be held on 12<sup>th</sup> October – all residents / volunteers welcome to attend. To encourage residents to bring their own tools. Clerk to advertise.
- iii. Update from the 'village green working group'; progress/plan/next steps.
- iv. Update on the Nature Recovery initiative given at item 24125 public time.
- v. Autumn village litter pick to take place on 5<sup>th</sup> October.
- vi. Cllr Donoghue to set up a 'Friends of the Parish' WhatsApp group of volunteers for organising and helping with village events.
- vii. It was noted that the village hanging baskets have looked very good this year.

**24128. Correspondence:**

- i. YLCA White Rose Update and training dates noted.
- ii. Correspondence from member of the public regarding support to prevent planning application ZG2024/0129/FUL - to protect Great Crested Newts and other reliant species. Councillors support the resident in their objections.

**24129. Parish Online software:**

- i. The GIS (Geographic Information System) is now up and running.
- ii. Councillors resolved to update the Parish Council domain and website to gov.uk as recommended by YLCA (YLCA update 23<sup>rd</sup> August 2024).

**24130. Meeting closure to members of the public:**

- i. The date for the next monthly meeting to be held at 7pm on Wednesday 9<sup>th</sup> October 2024 in the Schoolroom of North Duffield Methodist Chapel.

**Part 2**

**24131. Confidential business:** Resolved to exclude the Public and Press on the grounds that matters for discussion affect individual staff matters / procedures / legal / financial issues.

**24132. Flagpole replacement:**

- i. Agreed payments have not been made for the replacement flagpole. Clerk to follow up and investigate further action to be taken.

**24133. Village Maintenance contract:**

- i. Village Maintenance contract discussed. It was noted that the contractors have made good progress this summer and the village is looking neat and tidy.

Meeting closed at 20.15.

Signed: \_\_\_\_\_ (Chairman)

Date: